



Ohio DECA
Reference Guide

2009 - 2010

Ohio DECA Guidelines

- A. A student must be a member of Ohio and National DECA in order to compete at district and/or state competitions.
- B. A student must be a member of National DECA by October 20th in order to compete at National CDC. An additional deadline of February 15th is established for students entering the program after October 20th. Verification of students is made by the state office for the Ohio Career Development Conference, National Career Development Conference, and for applicants for state officer screening.
- C. Membership for both State and National Membership will be processed on-line through National DECA. You will need to log onto the National DECA website at www.deca.org in order to acquire membership information and process your membership application. Payment for both State and National DECA dues should be sent to National DECA, 1908 Association Drive, Reston, VA 20191-1594. National DECA will forward Ohio's portion of the dues to the Ohio DECA Office.**
- D. A chapter may only submit the name of one (1) candidate to run for an elected state office (President, Secretary/Treasurer, or Regional Vice President).
- E. Students participating in the Ohio CDC must stay at the conference hotel unless they are staying at home. Chapter advisors must attend the conference, stay in the conference hotel, and be responsible for their students. Students staying at home must submit letters from parents and principals.
- F. All deadline dates will be strictly adhered to for all forms and registrations. NO Postmarks.**
- G. Purchase Orders, checks and money orders are all acceptable means of payment for conferences. *Please make payable to Ohio DECA.* It is not necessary to have a school check processed as long as a valid purchase order is submitted.
- H. A late fee will be assessed to chapters for any registration received after the deadline date specified on the Ohio DECA Calendar of Activities. A late fee will be charged to each chapter in the amount of \$10.00 for FLC and \$25.00 for Ohio CDC.
- I. The registration fee for the Ohio DECA Fall Leadership Conference will be \$20.00 and \$45.00 for the Ohio DECA CDC.
- J. District tie breaker tests are not provided. Each district should determine its own tie breaker system for all events.
- K. Ohio DECA will provide district trophies for the first five places at district competitive events in the fall and spring. Districts are encouraged to recognize as many other students as possible beyond fifth place. District chair people need to inform the Ohio DECA advisor of any events not offered at districts by November 1.
- L. Written competitive events with scores of less than 20% of the total will not be given recognition at the Ohio DECA CDC.